



**NEWDEN**

**BOARDMAN BROS**  
(PTY) LTD

Reg No 1968/012817/07

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**ACCOUNT DETAILS:**

1. Trade name of business: \_\_\_\_\_
2. Full name and address of proprietor of the business: \_\_\_\_\_  
\_\_\_\_\_ Postal code: \_\_\_\_\_
3. Street address at principal place of business: \_\_\_\_\_  
\_\_\_\_\_ Postal code: \_\_\_\_\_
4. Postal address of principal place of business: \_\_\_\_\_  
\_\_\_\_\_ Postal code: \_\_\_\_\_
5. Delivery address: \_\_\_\_\_  
\_\_\_\_\_ Postal code: \_\_\_\_\_
6. Telephone number: \_\_\_\_\_ Facsimile number: \_\_\_\_\_  
Cell number: \_\_\_\_\_ Other contact number: \_\_\_\_\_
7. Name of contact person in Accounts Department: \_\_\_\_\_  
Telephone number for Account Department: \_\_\_\_\_  
Email: \_\_\_\_\_
8. Name of contact person for buying: \_\_\_\_\_  
Telephone number for Buyer: \_\_\_\_\_
9. Will official order be used? State YES or NO: \_\_\_\_\_

**BUSINESS DETAILS:**

1. Type of concern: 

Close Corporation
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Company
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Sole proprietor
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Partnership
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2. Nature of business conducted: \_\_\_\_\_
3. Is your turnover/nett asset value in excess of R1 million? State YES or NO: \_\_\_\_\_
4. Registration number if Company or Close Corporation: \_\_\_\_\_
5. Date of incorporation if Company or Close Corporation: \_\_\_\_\_

6. VAT Registration Number: \_\_\_\_\_

7. Particulars of Directors / Members / Partners / Proprietors: (if more than two, please attach list)

a) Full Name: \_\_\_\_\_ b) Full Name: \_\_\_\_\_

Residential Address: \_\_\_\_\_ Residential Address: \_\_\_\_\_

\_\_\_\_\_

Postal Address: \_\_\_\_\_ Postal Address: \_\_\_\_\_

\_\_\_\_\_

I.D. Number: \_\_\_\_\_ I.D. Number: \_\_\_\_\_

**BANKERS:**

Name: \_\_\_\_\_ Branch: \_\_\_\_\_ Code: \_\_\_\_\_

State name in which the account is operated: \_\_\_\_\_

Account Number:

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**TRADE REFERENCES AND ADDITIONAL INFORMATION REQUIRED:**

1. How long has the business (as per trading name) been trading? \_\_\_\_\_

2. State maximum credit limit required: \_\_\_\_\_

3. Has the applicant or any of its owners/partners/directors/members been declared insolvent or placed under liquidation within the last 5 years? \_\_\_\_\_

4. Trade References:

a) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Facsimile Number: \_\_\_\_\_

How long trading with supplier: \_\_\_\_\_

Average monthly purchases: \_\_\_\_\_ Payment terms: \_\_\_\_\_

b) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Facsimile Number: \_\_\_\_\_

How long trading with supplier: \_\_\_\_\_

Average monthly purchases: \_\_\_\_\_ Payment terms: \_\_\_\_\_

## CONDITIONS OF ACCOUNT:

I, \_\_\_\_\_ being the \_\_\_\_\_  
(Please print full name) (Designation)

of \_\_\_\_\_, declare that I am authorized to open this account which will form a contract between the business I represent and Boardman Bros (Pty) Ltd. I certify that the above information is correct and agree to abide by the following conditions relating to the account.

1. Accounts shall be settled within 30 days from date of statement, early settlement discount as stated on invoice will be allowed if settled in full by 15<sup>th</sup> of following month.
2. Overdue Accounts:
  - a) shall bear interest at maximum rate permissible by law.
  - b) Shall entitle the creditor, without prejudice and additionally to any other rights, to suspend deliveries until the account is brought up to date and to reverse any trade or early settlement discount which may have been allowed in respect of the transaction for which payment is overdue.
  - c) The creditor may instruct its attorneys to collect any overdue debts or to take any action against the recovery of all legal costs raising therefrom, including collection commission on the scale as between attorney and client.
  - d) Ownership of all goods sold shall remain with the creditor until fully paid for.
3. Claims for shortages or damages must be notified to the creditor in writing within 7 (seven) days of delivery of goods, where after no claim will be recognized.
4. If so desired, payment of accounts may be made by direct deposit / electronic banking into our account, details as follows:

Account name: Boardman Bros (Pty) Ltd  
Bank: First National Bank  
Branch name: Stutterheim  
Branch number: 210421  
Account number: 53810365271

Details of payment, quoting debtors account number with creditor, to be submitted immediately in writing or fax to 043 6832835. The creditor shall not be held responsible for payment not being reflected on debtors statement if advice is not received.
5. I/We agree that Boardman Bros (Pty) Ltd use the services and records of a registered credit bureau and other suppliers for information required in the original and future assessment of credit facilities. I/We agree that Boardman Bros (Pty) Ltd may disclose information regarding the applicant's credit worthiness and conduct of the account to any registered credit bureau and other suppliers to the industry.
6. In terms of the Protection of Personal Information Act, act number 4 of 2013, the following information is being brought to your attention:
  - a) The company is collecting this information to enable us to assist you to our best ability.
  - b) This information is given to us by you voluntarily and of your own free will.
  - c) If you do not wish to provide us with this information, are unable to do so, or object to it being used, it may result in us being unable to assist you further.
  - d) We may share this information with third parties if it will enable us to assist you further, and for that purpose only.
  - e) You have the right to access this information while in our possession and make corrections if necessary.
  - f) You also have the right to lodge a complaint via email with the office of the Information Regulator, at complaints.IR@justice.gov.za, if you are unhappy with the manner in which we deal with your information.

- g) We will use our best endeavours and take all reasonable precautions to ensure that any information provided, is only used for the purposes it has been provided, is kept secure and destroyed in terms of our privacy policy.
- h) Do you understand and therefore consent to us processing your information? YES / NO
- i) Do you further consent to us retaining your information for the purposes of direct marketing? YES / NO

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SIGNED	DATE	PLACE
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FOR OFFICE USE ONLY

REPRESENTATIVE'S SIGNATURE: \_\_\_\_\_ REP'S CODE: \_\_\_\_\_

REPRESENTATIVE'S NAME (Please Print): \_\_\_\_\_